



Hassan Mangalore Rail Development Company Limited

(A Joint Venture of Ministry of Railways & Govt. of Karnataka)

Regd. Office : MSIL House, 7th Floor, #36, Cunningham Road, Bangalore-560 052.

Tel : +91-80-2237 0581, Fax: +91-80-2237 0582, website : www.hmrhc.com

CIN NO.U45203KA2003PLC032183,E-mail: ceohmrhc@gmail.com

HMRDC/ADMN/12/PRINTER & FAX/2018

07 May 2018

To,

Authorized Dealers

Dear Sir,

Sub: Quotation for Supply and Installation of 01 no. of Canon IR C3020 with DADF Digital Color Multifunctional Printer & buyback of old 1 no. of Canon iR 2020H Digital colour Multifunction Printer.

1. Sealed Quotations are invited from authorised dealers of Canon printers for supply and installation of One Number of Canon iR C3020 with DADF Digital Colour Multi functional Printer and also for buy back of old One number of Canon iR 2020H Digital colour multifunctional printer.
2. Interested Canon authorised suppliers / dealers are requested to quote their unconditional rates in the prescribed proforma enclosed. The qualifying dealers / suppliers shall extend a standard warranty of 1 year and assure to provide AMC thereafter. They should also be ready to provide a Comprehensive Service Total Guarantee for the new machine if the Company desires to opt for the same. The supplier shall also quote their rate for buy back of existing old one number of Canon iR 2020H Digital Colour Multifunctional Printer in the proforma enclosed. The rates quoted shall be valid for a period of 15 days from the closing date of the tender.
3. The suppliers may drop / send their sealed quotations superscribed as "Quotation for supply of Canon iR C3020 with DADF Digital Color Multifunctional Printer and also buyback of old printer" and addressed to CEO, HMRDC, MSIL House, 7th Floor, # 36, Cunningham Road, Bangalore: 560052, so as to reach on or before 16.05.2018 at 3.00 p.m. The quotation will be opened on the same day at 3.30 p.m. Quotations received after the last date will not be considered. The authorised representatives who intend to attend the tender opening are to bring with them letter of authorisation from the concerned suppliers/dealers.
4. The printer shall be delivered at the office of the CEO, HMRDC, MSIL House, 7th Floor, # 36, Cunningham Road, Bangalore: 560052. The rate quoted shall be inclusive of all prices towards the cost, installation and supply etc., and the GST may be mentioned separately. The authorised supplier/dealer shall also have a valid GST registration and shall provide a copy of GST No.
5. The printer shall be delivered within 7 days from the date of issue of purchase order. No advance payment of any kind shall be made by the Company along with the Purchase Order. The payment will be made to the successful dealer/supplier within 5 days from the date of supply and installation of new printer machine.
6. It is mandatory to quote the rate for buy back of existing old Printer iR 2020H. The interested parties may inspect the old machine from the HMRDC office on any working day from 11.00 a.m. to 6.00 p.m. before submitting their quote for the buy back.





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Page-2-

7. The supplier shall deliver the printer of the same make, model etc., conforming to the specifications mentioned in the proforma enclosed. The Company reserves the right to reject the printer if the same is not conforming to the make, model and other specifications etc., and no charges of whatsoever will be made by the Company
8. Canvassing in any form will be viewed unfavorably and if any supplier is found to be resorting to such practice, the quotation of such firm will be rejected.
9. Conditional offers will not be considered and will be rejected.
10. The authority for the acceptance of the quotation rests exclusively with the CEO/HMRDC. HMRDC does not undertake to accept the lowest or any particular offer of the supplier or to assign any reason whatsoever for the rejection of any offer. The decision of the HMRDC shall be final in all matters of this supply.
11. Guarantee/warranty periods as well as facilities available for after sales service may also be indicated clearly.
12. Financial bid should specify rates per unit should include all charges such as, packing, freight, handling etc, for delivery at the above address.
13. Each quotation must contain not only the rates for the main items of the quotation but also for spare parts that are compulsorily supplied with the main equipment. No part is made to be optional. All parts should be quoted. The aggregate value of the entire quotation with all parts required should be mentioned failing which the quotation are liable to be rejected. The HMRDC reserves the right of ordering or not ordering any of the quoted parts.
14. Failure to make supply whether a portion of the items or the full supply as per the terms of purchase order or non-performance/non supply in time or regularly or supplying items not confirming to the specifications, quality prescribed or which is found to be defects in and other way or for breach of any of the conditions stipulated will entail enforcements of one or more of the following:
 - (a) The defaulting firm will be liable, in addition to pay the extra expenditure if any incurred by the HMRDC for having purchased the materials elsewhere, because of the failure of the firm to make supply in time.
 - (b) No representation for enhancement of rates will be considered during currency of the contract once the rates quoted are accepted.





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Page-3-

- (c) In the case of articles rejected for not being in accordance with the accepted specifications as per the purchase order or has been received in damaged conditions the supplier should be prepared to take them back and replace them by correct item within a week without additional cost to the HMRDC
15. Rates should be quoted in figures as well as in words, over writing or any corrections are not allowed.
16. Necessary training/instructions on operation of the Printer should be given by the installation engineer to HMRDC staff at the firms cost after completion of the installation.

Quotations received after the last date will not be considered.

Thanking you,

Yours truly,

For Hassan Mangalore Rail Development Company Limited

S.N. SRINIVASA
Company Secretary

Encl: as above



PROFORMA OF QUOTATION (PART - I)

To
The CEO,
HMRDC

I/We.....of.....

.....

.....

.....hereby contract and agree

on the acceptance of this Quotation by The HMRDC for Supply and Installation of
Canon Colour Printer Model iR C3020 with DADF..... in
accordance with the terms and conditions of contract stated in the Quotation document, the
goods hereunder named of the quality and sort and at the rates or price specified in Annexure.

Signature :

Name :

Designation :

Name of the Agency :

Address of the Supplier :

Date:

Place:

PROFORMA OF QUOTATION (PART - II)

Supply and Installation of One Canon Printer Model iR C3020 with DADF at HMRDC

Sl. No.	Description of Item	Unit	Qty.	Rate	GST	Total Amount
1	Canon iR C3020 with DADF Digital Color Multifunctional Printer and Scanner ➤ Copy / Print Speed: 20 PPM A4 ➤ Duplex: Inbuilt (back to back copy or print) ➤ Paper Cassette: 550 * 2 Sheets ➤ Stack Bypass: 100 sheets ➤ Memory : 2 GB RAM ➤ Universal Send Kit Inbuilt: Send to Mail, Send to Folder. ➤ Max Paper Size: A3 ➤ Operation Panel: Full Colour TFT screen ➤ DADF (Duplex Automatic Document Feeder) ➤ Thickness of paper: Cassette: 52 to 220 GSM Multipurpose Tray: 52 to 300 GSM ➤ Print from Pen Drive ➤ Scan to email, folder , pen drive – Smart Scan (Text orientation) ➤ 5" TFT LCD WVGA color touch panel – Mobile printing	Each	1			
2	Trolley / Pedestal	Each	1			
3	Stabilizer – V-Guard for the above xerox machine. (2kva)	Each	1			
Total						

a) Buy Back Quote for old Printer

Sl. No.	Description of items	Unit	Qty.	Buy Back rate
1	Canon IR C2020H Printer and Scanner	1	1	

I have inspected the Old Printer at HMRDC

Date

Name, signature & seal of the Supplier